



Migrant Education Update 2011-12

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TN Department of Education**

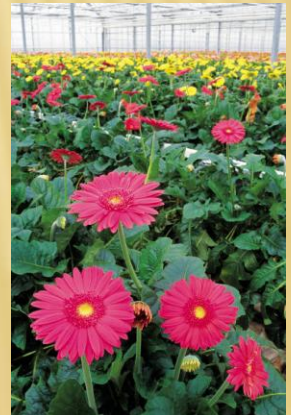
SUBJECTS TO COVER

- Migrant definition
- Qualifying Arrival Date: QAD
- EIS
- Occupational Survey
- Free lunch process
- Secure transmission of data
- Monthly reports
- ISR reports
- Tutoring
- Portable Assisted Study Sequence: PASS



WHO IS AN ELIGIBLE MIGRANT?

- ✓ Between 3 and 21 without HS/GED diploma
- ✓ Moved in the preceding 36 months from across school district lines (county or state)
- ✓ Seasonal or temporary employment in agriculture, dairy or fishing
- ✓ Economic necessity



QAD

- QAD = Qualifying Arrival Date
- How is it determined? By date of last qualifying move
- 36 months of service



EIS

- Education Information System
- How do students get listed as migrant in EIS?
- Do I need to keep a list of migrant students for my district? Yes
- Migrant queries in EIS
- What if a migrant student is not on the list (EIS or monthly)
 - Does TOPS have the State ID and or is it correct?
 - Have you received a copy of the COE?



https://www.eis.state.tn.us/tneis/district/DstSrch.asp

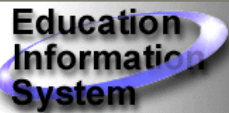
File Edit View Favorites Tools Help

Search web...

Favorites Suggested Sites Free Hotmail Web Slice Gallery

EIS - District Search

Page Safety Tools



District

School

Staff

Student

Class

Course

[Logoff](#)

EIS Extracts last processed: 7/29/2010 6:30:01 PM

District Search

School Year* 2010

District No. 110

District Name

Operational Status Active

Sort By: Name Ascending

Go



District

School

Staff

Student

Class

Course

[Logoff](#)

EIS Extracts last processed: 7/29/2010 6:30:01 PM

[District Search](#)

[District EIS Contacts](#)

[Error Reports](#)

[Block Approval Errors](#)

[Standard Reports](#)

[200 Day Acc. Sum.](#)

[Dynamic Errors](#)

[Reference Table List](#)

[Research Queries](#)

District List

District List

School Year: 2010

Sort By:

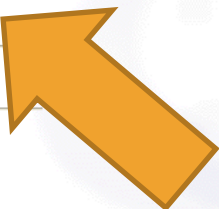
Order By:

Name

Ascending

Sort

Status	No	Name	Additional District Information
A	110	Cheatham County	Select <input type="button" value="Go"/>



[Logoff](#)

EIS Extracts last processed: 7/29/2010 6:30:01 PM

Research Queries

- [Special Education Students](#)
- [Students with Disabilities](#)
- [Student Standard Day](#)
- [Student Withdrawals](#)
- [Student Disciplinary Actions](#)
- [English Language Learners](#)
- [Immigrant Students](#)
- [Student Classifications](#)
- [Year Entered 9th Grade](#)
- [Bus Transportation](#)
- [Federally Funded Classes](#)
- [Staff Current Assignments](#)
- [ADM Audit](#)
- [Student Club List](#)
- [Student Completion Document](#)
- [Student EOS Action](#)
- [PE Assessment Student Id List](#)
- [Migrant Student List](#)
- [Truant Student List](#)
- [Student Final Grade List](#)



Student Migrants

Student Migrant Search

School Year*	2010	
District No.	110	
School No.		
Ethnic Origin:	Any Ethnicity	
Gender:	Any	
Grade:	Any	
Sort By:	Last Name, First Name	Ascending
And By:	Select	Ascending
And By:	Select	Ascending

Go

Migrant Student List

Sorry your search returned no results

Education Information System

[Logoff](#) EIS Extracts last processed: 7/29/2010 6:30:01 PM

[Migrant Main](#) [Migrant List](#) [Delimited File](#)

Migrant Student List

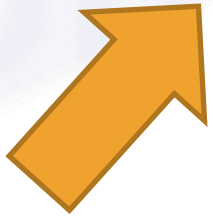
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Sort By Order By Last, First Name Ascending

Sort By Order By Select Ascending

Sort By Order By Select Ascending Sort

Last, First, Middle Name Previous Last Name	State ID	DOB	Ethnicity Gender	TOS	Gr	District School	Enrollment Withdraw	QAD Date
MONZON-PEREZ, MAYBELLINE, ITZEL n/a			H F	P	10	110 10	8/4/2009 - E n/a	1/7/2008
PEREZ, MEYLIN, V n/a			H F	P	6	110 14	8/4/2009 - E n/a	1/7/2008



OCCUPATIONAL SURVEY



- Where it begins
- For students new to district
 - At start of year
 - During year
- Not for every child every year
- “Yes” response
- Keep for 1 year

FREE LUNCH PROCESS

- Categorically eligible for free lunch
- Federal Regulations have changed regarding the Direct Certification and Certification of Homeless, Migrant and Runaway Children for Free School Meals
- Federal Register, Vol. 76, No. 79, Monday, April 25, 2011, p. 22785
- Effective date of June 24, 2011.
- What this means
 - State must verify a list of migrant students that is to be categorically granted free lunch at the school/district level.
 - School nutrition offices must accept the documentation from the local migrant coordinator or state coordinator.

FREE LUNCH PROCESS

- In TN certification of migrant students is completed by the State.
- Once a student is certified he/she is granted a COE (Certificate of Eligibility) and flagged as migrant by the State in EIS.
- Therefore, any student flagged in EIS has been certified by the State as eligible.
- Sarah White, State Director of School Nutrition

The Process:

1. The LEA migrant contact will perform an EIS query at the start of the year, print, sign and date the list, and forward to the district school nutrition director. *
2. The nutrition director places migrant students on free lunch list.
3. The LEA migrant contact will pull a new list as new students arrive, sign, and forward to the district nutrition coordinator.
OR provide the nutrition director a copy of the COE as you receive it.

FREE LUNCH PROCESS

**Before forwarding the list, purge names of students who are no longer present or who have passed their 36 months of eligibility as reflected by the QAD date.*

Purging names from the list:

- Look at QAD date
EIS maintains an historical collection of QAD dates meaning that some student may appear on your query whose eligibility has lapsed.
- Any students who are no longer present, have withdrawn from the district, should also be removed from the list.
- Once a student is on the list, he/she remains on the list for the entire year.

FREE LUNCH PROCESS

Examples:

Assuming you are pulling your list of students in August or September at the start of school,

1. If a student's QAD date is 10-4-2007, this student's eligibility would not run out until 10-4-2011. His eligibility runs out during the school year, but he is eligible at the start of the year. Do not purge. He remains eligible for free lunch until the end of the year even though his migrant eligibility runs out.
2. If a student's QAD date is 3-17-2003, this student should be purged from the list as eligibility ran out on 3-17-2010.

SECURE TRANSMISSION OF DATA

- ✓ Personal information such as student ID, social security number, or other personally identifiable elements must be exchanged using the secure web site.
- ✗ No email
- ✗ No hard copy

<http://tn.msedd.com>



SECURE TRANSMISSION OF DATA

- ✓ Designate one (or two) person(s) to have access via a password and login.
- ✓ Agree not to share passwords with anyone.
- ✓ Retrieve and submit spreadsheets with student level data from the download/upload area.
- ✓ Employ password protection in all exchanges.
- ✓ Monthly reports, ISR forms, Tutoring forms

SECURE TRANSMISSION OF DATA

- ✘ Never save student level data to a thumb/jump drive, CD or other external or portable media that can be physically removed from your site (including external hard drives, laptop computers or desktop computer hard drives).

MONTHLY REPORTS



- September count
- Monthly – from Grace at Tennessee Opportunity Programs (TOPS)
- Notifies of student moves or other change of contact information
- TOPS reports to State
- State uploads migrant list into EIS

ISR REPORTS

- ISR = Individual Student Report
- Why is it required? NCLB, 66+ data elements
- During year as student(s) leaves
- At end of year for every migrant student currently enrolled



TUTORING



- Why tutoring?
- Communication with the classroom teacher is funneled through the district migrant contact. This assures that information gets to the correct teacher and back again as well as keeps the director informed of the efforts underway in the district.

TUTORING



Initial Teacher Survey

- ✓ Grace will post on the secure web site and notify migrant contact
- ✓ Surveys are directed to the teacher(s) of record listed on the Initial Survey.
- ✓ Some information at the top of the survey will already be completed by us. However, in some cases we do not know the name of the classroom teacher to complete this portion.
- ✓ Teachers complete the Initial Survey and return it to the district migrant contact.
- ✓ District migrant contact uploads the returned Initial Teacher Surveys to the secure migrant server.
- ✓ Scan as necessary.

Tutor Progress Reports - sent periodically for distribution and

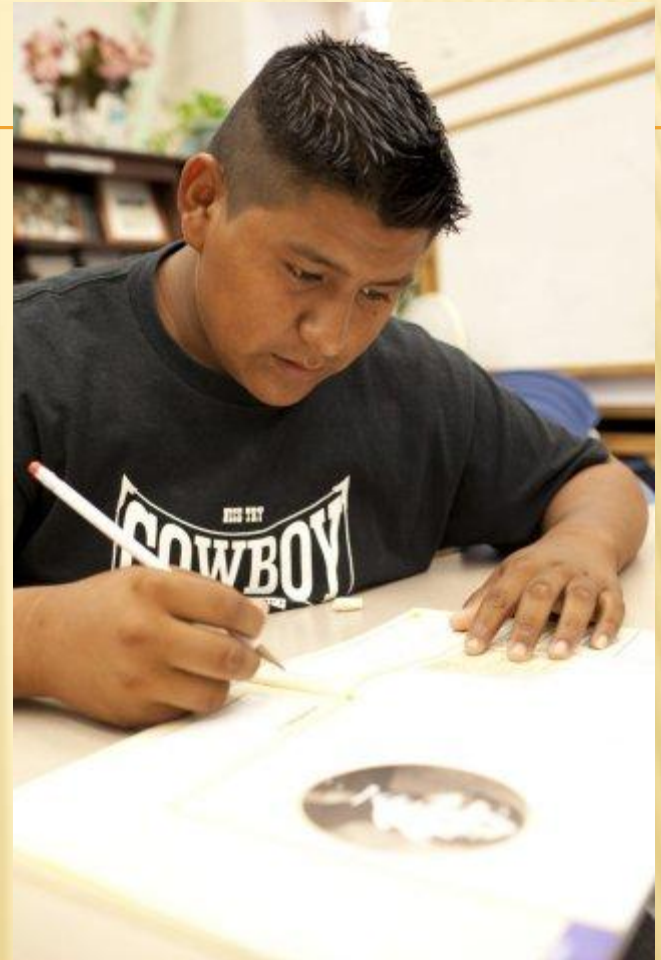
Teacher Progress Reports - returned for uploading to the tutor.

Final Teacher Survey - At the end of tutoring services with a student, we ask that the teacher complete the Final Teacher Survey.

PASS

Portable Assisted Study Sequence

Portable instruction packets
Assisted academic course work
Standards-based
Credit accrual

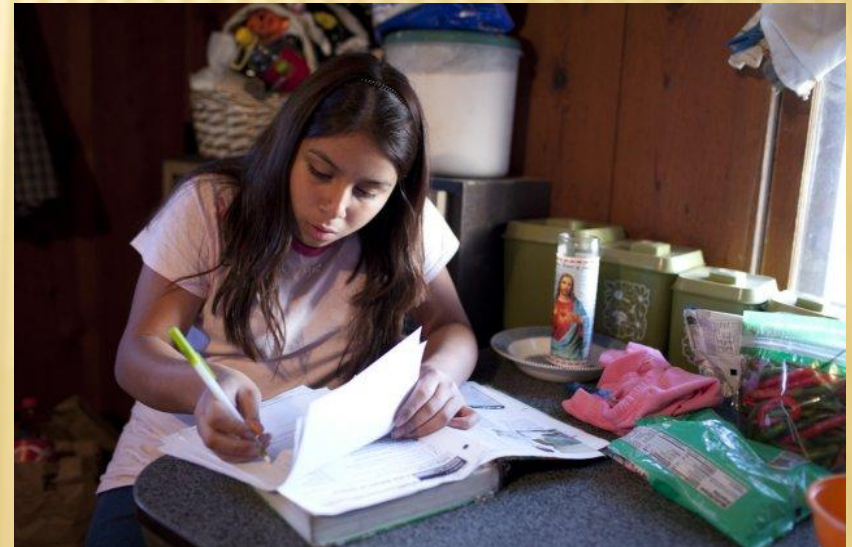


WHY USE PASS?

- ✓ Make up failed courses
- ✓ Accelerate credit accrual
- ✓ School does not offer course when needed
- ✓ Partial credit for course completion
- ✓ Provides consistency despite mobility or absences
- ✓ Manuals in English and Spanish
- ✓ Minimal computer or Internet access requirements
- ✓ Addresses NCLB and Title I mandates to provide services for migrant students
- ✓ Cost effective

WHEN IS PASS APPROPRIATE?

- Highly motivated student
- Ability to work semi-independently
- Sufficient time available
- Adequate language skills



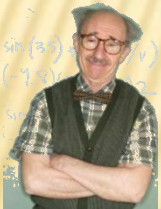
SCHOOL/LEA RESPONSIBILITIES



Local oversight



Financial resources



Mentor availability



Credit granting/acceptance procedures
in place

PASS PROCESS

- District identifies if migrant students are credit deficient.
- If student is interested, district finds a tutor to work with student.
- TOPS will provide course materials
- Student begins course.



BOCES Geneseo Migrant Center
27 Lackawanna Avenue
Mt. Morris, NY 14510
www.migrant.net/pass

Questions?

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